



Peel Primary Parent Council
MEETING MINUTES

Meeting Title:	Peel Primary Parent Council A.G.M. (PPPC)
Date:	Wednesday 6 th Sept. 2017
Time:	6:30 pm
Location:	Peel Primary School

Committee/Staff/Other Attendees:		
Marie Spowart (MS) Chair Campbell Troup (CT) Secretary Iain McDermott (IM) HT Emma Ballantyne (EB) DHT Dawn Adam (DA) Fundraising Assistant	Louise Kerr (LK) P1 Rep Miranda Munro (MM) P6 Rep Fiona Ferguson (FF) P1 Rep Sonia Johnston (SJ) P4 Rep Alison Paine (AP) P5 Rep	Angie Kennedy (AK) P2 Rep Lee Simmonds (LS) Treasurer Andrew Miller (AM) P6 Rep Rachel Common (RC) PT Lesley-Anne Wright (LW) PT
1. Apologies:		
Albert Burger (AB) P2 Rep Jennifer Fairweather (JF) P1 Rep		

2. Welcome from the Chair
MS opened the meeting and thanked everyone for coming and especially welcomed Ian McDermott the new acting Head Teacher.



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3. Chairman's Report

MS gave an overview of the Aims of the PPPC

- Support the school in it's work with pupils
- Represent the views of parents.
- Promote contact between the school, parents, pupils and the wider community.
- Report to the Parent Forum

MS also shared the successes of the PPPC in the last academic year.

- Supported the schools main priorities and improvement plan for the year.
- Bag2School project-environmental/eco as well as fundraising 16th June 2017 - £115.60 was raised.
- Emma Ballantyne, Patrick Robertson & Leona Mullarky attended the National Conference on Parental Engagement in Children's Learning to showcase "Project Peel" - 14th September 2016.
- Playground markings were completed at the end of June 2017.
- Provided a school uniform ordering service and also attending P1 intake evenings.
- Parent/Carers volunteers helping during outdoor learning and school trips.
- Fancy Dress disco 2nd & 3rd November raised £610.87
- Christmas Card project raises £125.50
- Family Portraits raised £380.
- Christmas Craft & Coffee morning raised £3397
- Christmas movie night 21st December raised £391.44
- P7 End of year celebration. 15th & 16th June 2017. The PPPC provided each pupil with a commemorative mug with the name of P7 pupils and teachers on them.



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Over the last year the PPPC have funded the following things

- SEAL Classroom resources £1371.75
- School Christmas parties
- £100 charitable donations was made in connection with the Christmas Cluster Choir Concert.
- Christmas Pantomime visit by M&M Productions - fully funded £1599
- Target Setting resources £758
- End of Term show by M&M Productions - fully funded £1399
- P7 Commemorative mugs for all leavers £169.50
- Sumdog subscription £1180
- Thermoplastic playground markings and installation. £3032.25

MS Thanked all the PPPC and especially the retiring committee and all parents/carers who have been involved with the work of the PPPC and supported events over the last year.

MS noted a special thanks to Leona Mullarky who resigned from the position of Chair person of the PPPC on 16th November 2016 after almost 7 years in the post. Leona has done so much for the school over the years and built the PPPC into the strong body that it is today.



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4 Treasurer's Report

LS gave an overview of the income and expenditure over the last twelve months.

The opening balance of the bank account as at 16/06/2016 = £13705.24

The closing balance of the bank account as at 14/07/2107 = £7760.53

The accounts were audited and approved by Fiona Dyson (auditor) on 4th September 2017.

5. Head Teacher's Report

IM reported that there are 15 primary classes this year and 1 nursery class. The school management team now consist of 1 Head Teacher, 1 Deputy Head Teacher, 3 Principal Teachers (1 part time).

This new academic year has seen 4 new members of staff join the Peel family.

IM explained the following

- The self evaluation process throughout the whole school
- Key strengths for the school will be shared by the end of September 2017.
- School Improvement priorities for 2017/18
- Pupil Equity Funding Plan. (additional money available from the Scottish Government to close the attainment gap across the country.)

IM was also happy to report that the numeracy and literacy levels within Peel Primary is above average across the entire authority (West Lothian).



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6. Appointment of Committee.

Chairperson: Marie Spowart

Vice Chair: Alison Paine

Treasurer: Angela Kennedy

Secretary: Campbell Troup

Fundraising Co-ordinator: Dawn Adam

Assistant Fundraising Co-ordinator: ---- vacant ----

Auditor: Fiona Dyson

Parent Representatives:

P1: Alison Paine

P2: Fiona Ferguson & Louise Kerr

P3: Albert Burger, Angela Kennedy & Miranda Munro

P4: Lee Simmonds

P5: Sonia Johnson

P6: Alison Paine

P7: Andrew Millar & Sonia Johnson



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7. PPPC – Meeting Dates

27th September 2017

15th November 2017

17th January 2018

21st March 2018

16th May 2018

13th June 2018

Next Meeting:

Peel Primary Parent Council Meeting – Wednesday 27th September 2017 in the Staff Room.